Aloha and welcome!

This reminder sheet has been created to assure harmony for those who live and work here as well as our visitors.

NOISE

- Quiet Hours are from 10pm-8am.
- Please be considerate regarding outdoor conversation/cell phone use, going up and down stairs, playing children and TV or music volume.

STAIRS/HALLS

- Always keep clean and do not block doors or passages with shoes, slippers or other items.

LANAIS

- Do not hang clothes, towels or any other items on lanais or lanai railings.
- No climbing or sitting on railings is permitted.
- No storage of surfboards, bikes, equipment is allowed in the front entries.

PARKING

- Parking permits are required for each vehicle (for owners and long-term renters) for both assigned stalls and guest parking. They may be obtained from the Resident Manager and must be visibly displayed on the windshield.
- Guests and/or vacation renters should obtain temporary parking passes from the Resident Manager or Security. Vehicles improperly parked may be towed at owner's expense.

GROUNDS

- Hawaii state law states no smoking within 20 feet of doorways, windows, and ventilation intakes, so no smoking on lanais or in front of your neighbor's windows or doors (this includes E-cigarettes).
- Walk only on grass and designated walkways.
- Use of bicycles is allowed only on paved roads and parking areas (not on sidewalks, grass or landscaped areas).
- Roller skating, rollerblading and skateboarding are prohibited.
- All games and play are prohibited in the parking area (e.g. football, baseball, etc.) Stray animals should not be fed or encouraged to remain on property.

REFUSE

- All refuse and newspapers should be bagged and disposed in dumpsters in trash enclosures. Please use recycling bins provided for HI-5 aluminum, glass and plastic only.

ORGANIZED FUNCTIONS

- Requests for group functions at the tennis pavilion or pool must be made with the resident manager 48hrs in advance with a \$100 refundable security/cleaning deposit. It will be returned if the area used is left in the same condition as it was found. No reservation can be made more than 30 days in advance.
 - If liquor is to be at the function, a Liquor Indemnification Statement is to be signed by the function organizer, who must be present for any function.



GRILLS

 The use of grills [charcoal or gas], hibachis or similar equipment is not allowed anywhere within KEE except where expressly permitted in the pool areas. Electric grill use is acceptable. Gas or electric grills are permitted in the Club House area.

USE OF THE POOL

- Follow all posted rules. No lifeguard is on duty. All persons using the pool, do so at their own risk.
- Pool hours are from 8:00 am 10:00 pm.
- No glass of any kind is permitted in the pool area.
- BBQs may be reserved with approval of Resident Manager. Pool MAY NOT be reserved for private use.

TENNIS COURTS

- Tennis courts are open from sunrise to sunset with required sign-up.
- Courts may be used for tennis only and non-marking tennis shoes must be worn at all times.

EMERGENCIES/PROBLEMS

- In case of serious emergencies contact Police or Fire Department by calling 911.
- All other problems/concerns should be handled by calling the Resident Manager at 293-9974 during regular business hours, calls are transferred to security after hours.

ENFORCEMENT OF HOUSE RULES

- Resident Manager is responsible for enforcement of House Rules and will:
- 1st- Issue a verbal warning and allow a reasonable period of time for compliance.
- 2nd Contact Police Department and issue a citation resulting in fines and/or eviction and possible police arrest.
- The above are condensed rules. For complete rules consult KEE Handbook.

COURTESIES

NOISE

- It tends to be windy here, so in consideration of your immediate neighbors, please close front doors quietly.
- If you choose to use the A/C, please turn it off when you're not in the unit and particularly at night since the noise affects your neighbors.
- We realize that your flight may be very early or very late, so keep your neighbors in mind upon arrival and departure.
- Please do not honk your horn when you lock your car door.

LANAIS

- If your outdoor front or back lanai light is not on a timer, remember to turn it off after 10pm.
- Avoid these items when using the garbage disposal-no celery, carrots, leeks, artichokes, rice, pasta, quinoa, bones, seafood shells, grease, potato skins, coffee grounds, food pits.
- Please coil garden hose neatly after use.