

# KUILIMA ESTATES EAST SPECIAL BULLETIN

*March 7, 2024*

**TO: ALL OWNERS/RESIDENTS**

On Monday, March 18<sup>th</sup>, we will begin a roofing maintenance project. Our contractor will be cleaning and treating the shake roofs on all buildings.

The work will begin at Building 1 and proceed, in order, to finish at Building 15.

Each building should take two days to complete.

Work will be done Monday through Friday from 8am to 5pm.

Listed below is the expected work schedule. We will inform residents if there are changes to the schedule.

Building 1	Work begins on Monday 3/18	Building 2	Work begins on Wednesday 3/20
Building 3	Work begins on Friday 3/22	Building 4	Work begins on Tuesday 3/26
Building 5	Work begins on Thursday 3/28	Building 6	Work begins on Monday 4/1
Building 7	Work begins on Wednesday 4/3	Building 8	Work begins on Friday 4/5
Building 9	Work begins on Tuesday 4/9	Building 10	Work begins on Thursday 4/11
Building 11	Work begins on Monday 4/15	Building 12	Work begins on Wednesday 4/17
Building 13	Work begins on Friday 4/19	Building 14	Work begins on Monday 4/22
Building 15	Work begins on Wednesday 4/24		

Owners/Residents are advised to take the following steps to prepare for the work in advance of their scheduled work date:

Cover or Remove Outdoor Furniture, Belongings and Plants. Clear your lanai.

Move your car away from the building to a guest stall.

Close all windows and doors to keep dust out.

Take care as work on the roofs may cause some falling debris (and possibly some nails).

Make sure your contact information is accurate in case we need to get in touch with you.

If you have an open beam ceiling cover your interior furnishings.

Remove unsecured pictures, mirrors, and breakable items from interior walls.

There will be some noise and vibration and workers will be moving through the grounds with their equipment to access the roofs. Our contractor will clean up the work area when each job is complete. Please feel free to call our Resident Manager to report any problems or issues.

*Kuilima Estates East Board of Directors*